

PECAN VALLEY RURAL WATER DISTRICT

Procedure and Rules for Elections

In connection with the nominations and elections of the Pecan Valley Rural Water District's ("RWD") Board of Directors, the following procedures and rules shall apply:

1. Nomination of Candidates

- a. Each Candidate Nomination Form should be completed in full and submitted to the RWD for review no later than two (2) weeks prior to the date of the meeting at which the ballots for the election of directors are to be counted.
- b. Residents may nominate themselves or another person so long as the candidates follow Section 1.b. stated herein.
- c. Any candidate nominated by another person shall be contacted for verbal confirmation and consent to having his or her name placed in nomination for the election of the RWD's Board of Directors.
- d. All candidates who meet the qualifications to serve on the Board of Directors and, if appropriate, have confirmed their willingness to run for election to the Board of Directors, shall be listed on the ballot.
- e. Candidate Nomination Forms may be submitted to:

12 Winding Creek Rd
Lawton, OK 73505
pecanvalleyrwd@gmail.com

2. Meeting for Voting and Ballot Tabulation

- a. Ballots for the election of the Board of Directors shall be tabulated at the Annual Meeting on the 2nd Thursday of January each year.
- b. Voting power is limited to the Pecan Valley members who are owners and residents of the real property situated within the community.
- c. Voting may occur in person at the special meeting.

3. Ballot Procedures

- a. Ballots will be available to all homeowners at: www.pecanvalleyrwd.com one day before the meeting. Ballots will remain confidential.
- b. Members may return their ballot by hand delivery to the meeting or complete the ballot at the meeting; provided, however, that only those ballots which are delivered prior to and in advance of the Annual Meeting closing and adjourning shall be counted.
- c. All votes and ballots shall be counted and tabulated at the open public meeting and each ballot received shall be treated as a member present at the meeting for the purpose of ballot tabulations.
- d. The counting and tabulation of votes shall be witnessed, and results of the election shall be promptly recorded in the minutes and available for review by the members.
- e. Upon verification of the election results, the newly elected Board shall be deemed to have taken office.