

## **Minutes, Pecan Valley RWD, Board of Directors, September 10, 2024**

Jim Hampshire, Chairman, called the meeting to order at 6:57 PM.

**Roll Call:** Ed Hewett present, Jeff Ewing present, Bill Malone present, and Jim Hampshire present. Jim declared a quorum.

**Minutes:** Bill Malone moved that the minutes of the August 12 meeting be approved. Ed Hewett seconded the motion. Ed aye, Jeff aye, Bill aye, Jim aye. Motion carried.

**Financial Report:** Jim Hampshire presented the August Financial Report. Ed Hewett moved that the report be accepted as presented. Jeff Ewing seconded the motion. Ed aye, Jeff aye, Bill aye, Jim aye. Motion carried.

### **Manager's Report:**

Jack is in OKC with Kellie who is having cancer surgery.

- A. We have applied for REAP grant through ORWB, for fiscal year 2025 for \$150,000. If awarded this will be applied toward replacement of water meters starting in PV North.
- B. We have requested reimbursement for RIG grant for approximately \$40,000.

### **Old Business:**

- A. Jim gave update regrading tractor purchase. Ed Hewett made motion for direct pay off of tractor. Bill Malone Seconded. Ed aye, Jeff aye, Bill aye and Jim aye. Motions Carried.
- B. Jim Hampshire gave a report on the progress on the reconstruction of the sewage lagoons as per the DEQ Consent Order.

### **New Business:**

Jeff Ewing made motion to go to Executive Session to discuss employees pay raises. Bill seconded. Ed aye, Jeff aye, Bill aye and Jim aye. Executive session started 7:16 PM. Executive Session adjourned at 7:37 PM.

Ed Hewett made motion to raise Jack/Kellie pay by 3.5 percent. Ron's Pay by 5 percent and meter readers no change in pay to be effective with the next pay period. Jeff seconded. Ed aye, Jeff aye, Bill aye and Jim aye. Motion carried.

### **Unforeseen New Business:**

Ed Hewett recommended that we write a policy on Employee Pay Raises that indicates that Merrit Pay Raises be done on March agenda of each year "end of first quarter financials" when previous calendar year financial documents are complete.

Holiday Bonuses be on November Agenda each year. Board members agreed to have policy written, Will put on agenda for the October Meeting for final approval.

**Adjournment:** Ed made motion to adjourn, Bill seconded. Ed aye, Jeff aye, Bill aye, Jim aye. Motion carried. Adjourned at 7:40 PM.

Secretary:

A handwritten signature in black ink, appearing to be "Jim", written over a horizontal line.