

Minutes, Pecan Valley RWD, Board of Directors, April 11, 2023

Jim Hampshire, Chairman, called the meeting to order at 7:04 PM.

Roll Call: Jeff Ewing, present, Leighton Duitsman, present, Bill Malone, present, Jim Hampshire present. Absent, Ed Hewett. Also present, Jack Outhier, District Manager. Jim declared a quorum.

March minutes were read. Bill moved, Leighton seconded, that the minutes be approved as written. Jeff aye, Leighton aye, Bill aye, Jim aye. Motion carried.

Financial Report: Bill Malone, Treasurer, presented the Financial Report for acceptance with ideas for discussions to include in presentation at annual meeting. Minutes were corrected to reflect the Project 1 expense under Water expenses rather than sewer and to remove the word "Profit" and change to "Gross Income." There was some discussion of the way that the grant funding is applied; i.e. we incur the cost then are reimbursed. Bill made motion, Jeff seconded, that the Financial Report be accepted as amended. Jeff aye, Leighton aye, Bill aye, Jim aye. Motion carried.

Manager's Report:

- Purchased the Polaris and sold the Mule.
- Project 1 Waterline Extension to be done next week.
- Monitoring Wells near lagoons to meet DEQ requirements
- Amount of time spent on Locate Requests, and how we are permanently marking lines.
- Digital mapping plan.
- Hilliarys hit two of our water mains in the past 3 weeks.

Old Business:

Presented bills for materials purchased for PV North and discussed what would be final payment to Yarbrough backhoe with request to be able to make that payment upon completion of the project. Jeff moved, Bill seconded, that we pay for materials on hand and that following the engineer's Quality Control approval at completion of the project, the contract balance be paid. Jeff aye, Leighton aye, Bill aye, Jim aye. Motion carried.

Bill made motion, Jeff seconded, to approve Mark Hinderliter Geotechnical from OKC drilling the monitoring wells around the lagoons to meet the DEQ requirements. Jeff aye, Leighton aye, Bill aye, Jim aye. Motion carried.

New Business:

Jim presented a Fire Hydrant Policy to be added to our policies and procedures and to be agreed to with Pecan Creek Volunteer Fire Department. It is necessary for us to have a written policy related to testing and maintenance of our fire hydrants. Jeff made motion, Leighton seconded, that we approve the Fire Hydrant Policy (as attached) to our Policies and Procedures. Jeff aye, Leighton aye, Bill aye, Jim aye. Motion carried.

Discussion regarding utility companies, particularly cable installers, hitting our water lines and a procedure authorizing Jack to pursue restitution. Jack is to distribute a letter for Policies and Procedures which he prepares to the board and they respond with approval. Jeff made motion, Bill seconded, Jack be authorized to pursue restitution from cable installers for repair of water lines. Jeff aye, Bill aye, Jeff aye, Jim aye.

Discussion of salary increases for hourly employees. Lengthy discussion ensued.

Leighton moved, Jeff seconded, that Ronald Gilbert receive a \$2/hour wage increase. Jeff aye, Leighton aye, Bill aye, Jim aye. Motion carried.

Leighton moved, Bill seconded, that Tyler and Gideon Gish receive a \$1/hour wage increase. Leighton aye, Jeff aye, Bill aye, Jim abstained.

Unforeseen New Business:

Jack proposed a periodic newsletter to inform residents of what is happening in the industry and projects we are accomplishing. Because of cost of mailing, several members objected.

Bill made the motion to **adjourn**, Leighton seconded. Meeting adjourned at 8:12 PM.

Chairman