

Minutes, Pecan Valley RWD, Board of Directors, January 10, 2023

Jim Hampshire, Chairman, called the meeting to order at 6:30 PM.

Roll Call: Bill Malone, present, Leighton Duitsman, present, Ed Hewett, present, Jim Hampshire present. Also present, Jeff Ewing, nominee to fill Josh Powers' position, Alvin Jung, engineer, and Jack Outhier, District Manager. Jim declared a quorum.

Jim suggested that Item 5 A on our agenda, meeting with Alvin Jung, P.E., Jung Engineering, regarding the plans for Pecan Valley North Water Line Loop project, be moved to the top of the agenda as Alvin needed to make another board meeting in Walters. Ed approved, Bill approved, Leighton approved, and Jim turned the floor over to Alvin.

Alvin took the floor and explained the project for which he had done the engineering to complete a loop for Pecan Valley North. Alvin answered questions and explained where we were in scheduling for the project. Advertising would begin for bids in February.

Ed made the motion, Leighton seconded, that the Board accept the plans presented by Alvin Jung, P.E., regarding the connection of the potable water line in Pecan Valley North to the 10" main along Cache Rd, and that Alvin Jung proceed with the bid process for this project and take whatever steps are necessary to move this project forward as expeditiously as possible. Bill aye, Leighton aye, Ed aye, Jim aye, motion carried.

Alvin left.

December's minutes were read. Minutes were changed from what was in the board packet to remove a "good old boy clause" from one sentence. Bill moved, Ed seconded, that the minutes be approved as corrected. Leighton aye, Bill aye, Ed aye, Jim aye. Motion carried.

Bill Malone, Treasurer, presented the Financial Report for acceptance. There was discussion regarding several items including mileage, that the District does not own any vehicles but that both trucks are Jack's, and the bonuses Jack had given the other employees in December. Ed made the motion, Leighton seconded, that the Financial Report be accepted as presented. Bill aye, Leighton aye, Ed aye, Jim aye. Motion carried.

Manager's Report: with Alvin we'd already discussed status of projects, so Jack suggested we just spend our time on the Annual Meeting preparation.

Jim brought up about election of the officers of the Board, and because of current situation where we only had three board members qualified to serve as officers (the others have not yet attended Board Member Training), he suggested that the existing officers terms be extended one year. This leaves Jim Hampshire as Chairman, Ed Hewett as Vice Chairman, and Bill Malone as Secretary-Treasurer. Ed moved that we extend the existing officers' terms one year, Bill seconded, Bill aye, Leighton aye, Ed aye, Jim aye. Motion carried.

Discussed adding a policy to Policies and Procedures regarding conduct at meetings. Leighton suggested a couple of wording revisions to suggested policy. There was discussion about intent and best way to communicate it effectively. Policy ended up:

Policy Regarding Conduct at the Annual Meeting

Improper Conduct at the Annual Meeting shall be defined as follows:

- Wanting to dominate meeting with a list of questions or grievances.
- Questions about issues prior to September 30, 2021 when the RWD Board was elected.
- Questions about items not applicable to RWD operations or ByLaws.
- Any Disruptive Conduct is Improper.

Any Improper Conduct is Reason for Removal from the Annual Meeting.

Ed made motion, Bill seconded, that the Policy as revised be added to our Policies and Procedures. Bill aye, Ed aye, Leighton aye, Jim aye, Motion carried.

Discussion of Agenda for the Annual Meeting and what handout should include. Jack suggested a lineup of documents to print for handouts for maximum transparency. Randy Clark from the ORWA will attend and explain what ORWA does and how it benefits us. Jack pointed out the number sequences on the Agenda are actually stipulated by law for Annual Meetings. Focus was on having the smoothest possible flow during the meeting. Agenda was finalized.

Under Unforeseen New Business: Items to discuss but cannot vote on.

Leighton brought up that we had not approved a budget for Fiscal Year 2023. It was agreed that would be ready for the next meeting.

Ed brought up the matter of calculating Firefighting water to show as a loss on our Financial Report. Bill stated we could recover that expense from the County. This is a matter to pursue a final answer.

The board chose to continue waiving compensation for serving on the Board but do not need to announce this.

Ed made the motion to adjourn, Bill seconded, Bill aye, Ed aye, Leighton aye, Jim aye.