

Minutes of Pecan Valley RWD Board Meeting 11/08/2022

Meeting called to order by Jim Hampshire, Acting Chairman, at 6:30 PM.

Roll Call, Bill Malone present, Ed Hewett present, Jim Hampshire present.

Also present, Jack Outhier, Manager, Larry Adair, and Leighton Duitsman.

Minutes from the two meetings held in October were reviewed. Bill made the motion, Ed seconded, that the minutes be approved as presented. Bill aye, Ed aye, Jim aye.

Financial Statement presented. Lengthy discussion regarding separating expenses and labor by category, whether water, sewer, shop, office, etc. Bill expressed that we need a better system by the beginning of year. Ed made motion to approve the financial report, Bill seconded. Bill aye, Ed aye, Jim aye.

Jack Outhier gave the following Manager's reports:

1. Status of Projects; existing and new.
 - a) Engineer won't get on the Pecan Valley Dr project until early December. Because of requirements, won't be completed by annual meeting, but will be underway.
 - b) Pricing specs have been submitted to a contractor to get estimates for the lagoon project to meet DEQ Consent Order requirements. This is a hurry project as the funding application needs to be submitted this month. This is a multi-year project all of which we are projecting to do with public funding.
2. Digital Mapping – Required and essential for maintenance and prevention issues.
 - a) Sewer map complete – Diamond Maps and GIS System
 - b) Will begin mapping our water system. We will start with those communities where changes are not planned.
3. Pump information: The vendor for the sewage pump we discussed is Normco Pumps out of Shawnee, OK and Odessa, TX. Lead time for the exact pump that I'd looked at Jan-Mar '23. Present price ~\$40,000. We can get the same pump (important consideration) but the trailer fabricated by Normco with a choice of engines quicker and a little more affordable. I'll be going over to meet with them to look at their fabrication plant and products. Probably be 2 months lead time.

Old Business: None

New Business:

1. Change of time of Monthly meetings and change of date of Annual Meetings to be added to Annual Meeting Agenda. Bill made motion to put existing times/dates on Sec of State site to be amended later if members vote to approve, Ed seconded. Bill aye, Ed aye, Jim aye.

2. Discussion regarding whether to send postcards or post online for nominations. Bill made motion, Ed seconded to post on our website and post links on Nextdoor and Facebook to direct to our website. Bill aye, Ed aye, Jim aye.
3. Discussion with Leighton Duitsman regarding filling Shelter Lake's vacated Board position.
4. Bill made motion, Ed seconded, to go to Executive session to discuss appointing Leighton to board. Bill aye, Ed aye, Jim aye.
5. Returned to Open Session
6. Jim clarified terms of existing board members and that Leighton would be filling the remainder of Larry's term. Bill made the motion, Ed seconded, that terms of Board Members be placed in Minutes: terms of original board members will be dated from date of first annual meeting, 1/13/2022.
 - a. Original 3 year terms; 9/30/2021 – 1/30/2025 Jim Hampshire filling Josh Power's vacated term; Leighton Duitsman filling Larry's vacated term.
 - b. Original 2 year terms: 9/30/2021- 1/25/2024 Bill Malone; Ed Hewett
 - c. New member elected 1/12/2023 will serve a 3 year term to 1/29/2026.
7. Ed made motion, Bill seconded, that Leighton Duitsman be appointed to fill the remainder of Larry Adair's position on the Board as the Shelter Lakes representative. Bill aye, Ed aye, Jim aye.
8. No Unplanned business.
9. Bill made the motion to adjourn, Ed seconded, All Aye.

Chairman, Jim Hampshire

